



**Nevada Public Agency Insurance Pool  
Public Agency Compensation Trust**  
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**Minutes of Meeting of the Loss Control Committee of  
Nevada Public Agency Insurance Pool and Public Agency Compensation Trust**

**Date: Tuesday, January 23, 2018**

**Time: 9:00 A.M.**

**Place: POOL/PACT Office, 201 S. Roop, Carson City NV**

**1. Roll:**

Members Present: Geof Stark, Cash Minor, Ann Cyr, Dan Murphy, Bryce Boldt, Darren Wagner, John Dollar, Ron Brugada

Others Present: Wayne Carlson, Mike Rebaleati, Alan Kalt, Donna Squires, Mike Livermore, Zaria Hanses, Stacy Norbeck, Sheriff Al McNeil, Marshall Smith

**2. Public Comment:**

Acting Chair, Geof Stark opened public comment. Marshall Smith shared a comment from a school district member regarding information relating to hygiene signs for elementary schools. Dan Murphy said that he was aware of a program which includes hygiene in schools and would provide information to staff. No further public comment was requested.

**3. For Possible Action: Approval of Minutes of Committee Meeting of October 17, 2017.**

A Motion was made and seconded to approve the minutes. After discussion, the Motion carried.

**4. For Discussion: Update by Staff on continuing risk management projects:**

- A. TargetSolutions
- B. 24/7/365
- C. LCEP; particularly whether LCEP award funding should be split between NPAIP and PACT depending on member status
- D. RM Grant Application Process and Procedure

Marshall Smith provided a summary of the status of each of these programs.

**5. For Possible Action: Consideration for approval of whether workstation ergonomic equipment falls within RM grant funding criteria: (See Attachment #2)**

Marshall Smith presented the fact that POOL/PACT had received several grant applications seeking funding for workstation ergonomic equipment and posed the question to the Committee whether such should be a funding topic for the risk grant management program. It was pointed out that current risk management programs exist including, but not limited to an ELearning Course, Loss Control

workstation program documents, and that POOL/PACT loss control experts can conduct on-site workstation ergonomic assessments for members.

A motion was made and seconded to exclude workstation ergonomic equipment from the risk management grant program. After discussion, the Motion carried.

6. **For Possible Action:** Consideration for approval of Risk Management Grant Application submitted by City of Carlin, Carlin Senior Center for installation of automatic door openers. (See Attachment #3)

A Motion was made and seconded to approve the grant as submitted. After discussion, the Motion carried.

7. **For Possible Action:** Consideration for approval of Risk Management Grant Application submitted by Lyon County Sheriff's Office for leadership training. (See Attachment #4)

Sheriff McNeil presented the reasons supporting the training. A Motion made and seconded to approve the grant as submitted. After discussion, the Motion carried.

8. **For Possible Action:** Consideration for approval of Risk Management Grant Application submitted by Churchill County School District for video camera system in Churchill County School busses. (See Attachment #5)

A Motion was made and seconded to table the item to allow staff to obtain further information from CCSD relating to the need specifics and possible applicability to other member districts. After discussion, the Motion carried.

9. **For Possible Action:** Consideration for approval of Risk Management Grant Application submitted by Mineral County Sheriff's Office for two padded detention cells. (See Attachment #6)

A Motion made and seconded to approve the grant as submitted. After discussion, the Motion carried.

10. **For Possible Action:** Consideration for approval of Risk Management Grant funding for Application submitted by Pershing County School District for district intercom communication system. (See Attachment #7)

A correction to the final overall price was noted (\$144,485.85) along with member contribution amount (\$36,121.46). A Motion was made and seconded to approve the grant. After discussion, the Motion carried.

11. **For Possible Action:** Adjournment

A Motion was made and seconded to adjourn the meeting. After discussion, the Motion carried.